

## Notice of Availability of Institutional and Financial Aid Information

Central Christian College must annually distribute to all enrolled students a notice of the availability of the information that is required to be made available to students under the Family Educational Rights and Privacy Act of 1974 (FERPA) and under HEA Sec. 485(a)(1), Sec. 485(f), Sec. 485(g), and Sec. 485(j).

The notice below will list and briefly describe the information. You can obtain the information by going to the link posted for each.

If you would like a paper copy of this list or any of the documents listed, please send a written request to Rhonda Dunham, Financial Aid Director, Central Christian College of the Bible, 911 East Urbandale Drive, Moberly, Missouri 65270. This request can also be submitted by e-mail to [rhondadunham@cccb.edu](mailto:rhondadunham@cccb.edu).

### Contact Information for Assistance in Obtaining Institutional or Financial Aid Information

If you have questions regarding institutional or Federal Financial Aid please contact one of the individuals listed below using one of the methods provided.

By Mail:	By E-Mail:	By Phone:
Rhonda Dunham Financial Aid Director CCCB 911 East Urbandale Drive Moberly, Missouri 65270	<a href="mailto:rhondadunham@cccb.edu">rhondadunham@cccb.edu</a>	1-888-263-3900 ext 121
Jessi Harper	<a href="mailto:jessiharper@cccb.edu">jessiharper@cccb.edu</a> Assistant Financial Aid Director	1-888-263-3900 ext 162
Teresa Ammon	<a href="mailto:teresaammon@cccb.edu">teresaammon@cccb.edu</a> Admissions Support Assistant	1-888-263-3900 ext 144
Lori Peter	<a href="mailto:loripeter@cccb.edu">loripeter@cccb.edu</a> Director of Student Services	1-888-263-3900 ext 155
Veronica Hamblin	<a href="mailto:veronicahamblin@cccb.edu">veronicahamblin@cccb.edu</a> Account Manager	1-888-263-3900 ext. 168
Crystal Applegarth	<a href="mailto:crystalapplegarth@cccb.edu">crystalapplegarth@cccb.edu</a> Online Advisor	1-888-263-3900 ext. 146

## **Student Financial Aid Information**

To learn more about obtaining institutional and Federal Financial Aid go to:

<https://www.cccb.edu/files/financial-aid/Financial-Aid-Handbook.pdf>

## **Facilities and Services Available to Students with Disabilities**

Information regarding services available to students with physical or intellectual disabilities can be found on Central's website. Please follow the link below for access. It may also be found in Central's Academic Catalog on page 92.

<http://www.cccb.edu/academic-catalog/rw-tmpl-majors-2-3-6/>  
<http://ccb.edu/wp-content/uploads/2015catalogweb.pdf>

## **Student Body Diversity**

Information regarding the percentages of male and female enrolled students, racial and ethnic diversity, and Pell Grant recipients at Central can be found by following the link below.

<https://www.cccb.edu/files/about/Diversity-Retention-Completion-Placement.pdf>

## **Cost of Attendance**

To obtain information about tuition, fees, books, supplies, room, board, and transportation costs for the 2016-2017 academic year please consult the Financial Aid Handbook (pages 16-17).

<https://www.cccb.edu/files/financial-aid/Financial-Aid-Handbook.pdf>

## **Net Price Calculator**

To determine the net cost of attending Central Christian College of the Bible, please click on the link below.

<http://www.cccb.edu/future-students/cost-calculator/net-price-calculator/>

## **Refund Policy, Requirements for Withdrawal and Return of Title IV, HEA Financial Aid**

Information about Central's refund policy, requirements and procedures for withdrawal, and the requirements for the return of Title IV student aid can be found in Central's Academic Catalog on pages 104-105 and 86. Please also consult pages 11-13 of the Financial Aid Handbook. Click on the links below to access the Academic Catalog and the Financial Aid Handbook.

<http://ccb.edu/wp-content/uploads/2015catalogweb.pdf>  
<https://www.cccb.edu/files/financial-aid/Financial-Aid-Handbook.pdf>

## **Code of Conduct for Education Loans**

Information about CCCB's code of conduct regarding education loans can be found by following the link below.

<http://cccb.edu/wp-content/uploads/Code-of-Conduct.pdf>

## **Academic Program (Educational Programs, Institutional Facilities and Faculty)**

Central's Academic Catalog contains information regarding its degree and certificate programs (pages 11-71) as well as its faculty and instructional personnel (pages 115-118.) Information may also be found on our web site. Links have been provided for your convenience.

<http://cccb.edu/wp-content/uploads/2015catalogweb.pdf>

<https://www.cccb.edu/future-students/areas-of-study/>

Central has only one educational facility. Information about it can be found at the link below.

<http://www.cccb.edu/future-students/central-life/campus/>

## **Textbook Information (Internet Course Schedule)**

Central's textbook information, including the International Standard Book Numbers and retail prices for each, can be found on our Internet Course Schedule. This feature is available to all students via the student portal. A link to the portal log in has been provided below.

<http://portal.cccb.edu/student/>

## **Disbursement of Books and Supplies Policy**

Students with credit balances as a result of pending aid will receive vouchers to cover their text books and supplies upon request. The link below leads to the policy regarding those vouchers.

<https://www.cccb.edu/files/about/Disbursement-of-Books-and-Supplies-Policy.pdf>

## **Transfer of Credit Policies and Articulation Agreements**

Information about Central's transfer of credit policies and a listing of institutions with which we have articulation agreements can be found at the web address below.

<http://www.cccb.edu/wp-content/uploads/Transfer-of-Credits.pdf>

Additional information on these topics can be found on pages 76-77 of the college Academic Catalog. The link has been provided below.

<http://www.cccb.edu/sites/default/files/pdf/2015catalogonly.pdf>

### **Institutional and Program Accreditation, Approval, or Licensure**

Central has been accredited by The Association for Biblical Higher Education since October 1982. The College received a letter in 2003 reaffirming this accreditation for 10 years. A copy of that letter is available upon written request submitted to the Financial Aid Department at 911 East Urbandale Drive, Moberly, Missouri 65270. The link provided below will take you to the website of The Association for Biblical Higher Education. There you can obtain additional information.

<http://www.abhe.org/>

The college is also a Candidate with the Higher Learning Commission of the North Central Association of Colleges and Schools (NCA). This is one of six regional institutional accreditors in the United States. A copy of the letter confirming this status is available upon written request submitted to the Financial Aid Department at 911 East Urbandale Drive, Moberly, Missouri 65270. More information about this organization can be found at the following link.

<http://www.ncahlc.org/>

The Missouri Department of Education has authorized Central to provide post-secondary educational programs. Contact information, as well as a link to their website can be found below.

MDHE  
205 Jefferson Street  
P.O. Box 1469  
Jefferson City, MO 65102-1469

Phone: (573) 751-2361  
Toll-free: (800) 473-6757  
Email: [info@dhe.mo.gov](mailto:info@dhe.mo.gov)  
Web Address: <http://www.dhe.mo.gov>

Students who are part of our online program outside the state of Missouri may contact their state official or agencies that handle complaints for an issue in the state in which they reside. The Department of Education has provided the contact information in the link that is provided. Please “click on” the appropriate state.

<http://www2.ed.gov/about/contacts/state/index.html>

### **Copyright Infringement Policies and Sanctions (Including Computer Use and File Sharing)**

Information regarding Central’s Copyright Infringement policies and a summary of the penalties for violating them can be found in the Student Handbook on pages 10 & 51. A link has been provided below. In addition a link to a summary of civil and criminal penalties for violation of the Federal copyright regulations has been included.

<https://www.cccb.edu/files/student-development/Student-Handbook.pdf>  
<http://ccb.edu/wp-content/uploads/Penalties-for-Copyright-Infringement.pdf>

## **Vaccination Policies**

Along with other colleges in the state of Missouri, Central Christian College of the Bible is not mandated to require vaccinations of its student. However, we encourage our students to follow the recommendations listed by the Centers for Disease Control (CDC) and the American College Health Association (ACHA) to protect themselves from vaccine-preventable diseases. These recommendations may be found at the CDC website

<http://www.cdc.gov/vaccines/who/teens/downloads/parent-version-schedule-7-18yrs.pdf>  
and

<http://www.cdc.gov/vaccines/schedules/downloads/adult/adult-schedule-easy-read.pdf>  
and the ACHA website

[http://www.acha.org/Publications/docs/ACHA\\_RIPI\\_Mar2013.pdf](http://www.acha.org/Publications/docs/ACHA_RIPI_Mar2013.pdf)

## **Retention Rate**

To view CCCB's retention rates for certificate or degree-seeking first-time, full-time, undergraduate students click below.

<https://www.cccb.edu/files/about/Diversity-Retention-Completion-Placement.pdf>

## **Completion/Graduation Rates (Including Disaggregated Completion/Graduation Rates)**

Information regarding graduation rates for certificate or degree-seeking, first-time, full-time students as well as transfer-out rates can be found at the web address below.

<https://www.cccb.edu/files/about/Disaggregated-Graduation-Rates-FA-2009.pdf>

## **Types of Graduate and Professional Education in Which the Institution's Graduates Enroll**

For information on the types of graduate institutions that Central graduates have enrolled in, and a listing of some of those institutions, click below. The data can be found on pages 2 and 3 of this document.

<http://www.cccb.edu/wp-content/uploads/Transfer-of-Credits.pdf>

## **Intercollegiate Athletic Participation Rates and Financial Support Data**

To review a copy of Central's Equity in Athletics Disclosure Act report click on the link below.

<https://www.cccb.edu/files/about/EADA-Data.pdf>

To receive a paper copy of this report, send a request in writing to:  
Financial Aid Department  
911 East Urbandale Drive  
Moberly, Missouri 65270.

## **Drug and Alcohol Abuse Prevention Program**

Information about Central's standards of conduct in regards to illegal drug and alcohol use, federal and state legal sanctions, and available treatment programs can be found at the web address below. It can be found on page 30 in the Student Life Handbook. The link is provided below.

<https://www.cccb.edu/files/student-development/Student-Handbook.pdf>

An informational piece, "Winning the Battle Against Drugs" (published by the Missouri the students and staff each year during the registration period at the beginning of each semester. This piece provides information on preventing drug and alcohol abuse and the associated health risks and is available at

<http://www.msdp.dps.missouri.gov/MSHPWeb/Publications/Brochures/documents/SHP-553.pdf>

The results of Central's Biennial review of this program can be obtained by sending a request in writing to the Director Student Services at, 911 East Urbandale Drive, Moberly, Missouri 65270.

## **Meningococcal Disease Information**

To view information about meningococcal disease, follow the link below. Any questions or concerns regarding immunization against meningococcal disease may be answered by your health care provider.

<http://www.cccb.edu/sites/default/files/pdf/Meningitis%20Fact%20Sheet.pdf>

## **Security Report**

A copy of Central's latest security report, including our Emergency Response and Evacuation Procedures, our Timely Warning Reports, and our Crime Log can be found at the following web address. A paper copy can be obtained by contacting Rhonda Dunham at [rhondadunham@ccb.edu](mailto:rhondadunham@ccb.edu) or sending a written request, care of her, to CCCB, 911 East Urbandale Drive, Moberly, MO 65270.

<https://www.cccb.edu/files/about/Annual-Security-and-Fire-Safety-Report.pdf>

## **Fire Safety Report and Fire Log**

Each year the federal government requires all institutions that maintain on-campus facilities to produce a report detailing any fires, causes, and injuries for a three-year period of time. They also require a log be kept of any fires that occur. Central's Fire

Safety Report and our Fire Log are included in our Security Report. A link is provided below.

<https://www.cccb.edu/files/about/Annual-Security-and-Fire-Safety-Report.pdf>

### **Timely Warnings and Emergency Notifications**

Crimes that are reported to local law enforcement as threats to the safety of students or employees must be communicated to the campus community in a timely manner. Central's Timely Warning and Emergency Notification policy can be found in the Annual Security and Fire Safety Report as well as Central's home page. The links are below.

<https://www.cccb.edu/files/about/Annual-Security-and-Fire-Safety-Report.pdf>

<https://www.cccb.edu/about/campus-safety/>

### **Notice of Federal Student Financial Aid Penalties for Drug Law Violations**

A conviction for violating drug laws carries severe financial aid penalties. Please review a summary of information at the following link.

<https://www.cccb.edu/files/financial-aid/Federal-Student-Financial-Aid-Penalties-for-Drug-Law-Violations.pdf>

### **Privacy of Student Records – (FERPA)**

Information regarding the privacy of student records, student rights in obtaining and reviewing them, as well as the policies and procedures involved in doing so can be found at the following web address.

<https://www.cccb.edu/files/about/Privacy-Policy.pdf>

### **Voter Registration Forms**

Federal law requires Central to make voter registration forms available to every student. Students who are not registered to vote may find voter registration information and forms at [http://www.eac.gov/voter\\_resources/register\\_to\\_vote.aspx](http://www.eac.gov/voter_resources/register_to_vote.aspx). Students who are U.S. citizens who live or have an address within the United States can use The National Mail Voter Registration at this site to register to vote in their State, report a change of name to your voter registration office, report a change of address to your voter registration office, or register with a political party. Voter registration rules and regulations and deadlines are also available for each state and territory at this site. To obtain a mail-in Voter Registration form for the state of Missouri, click on the link below.

<http://ccb.edu/wp-content/uploads/Voter-Registration.pdf>

## **Gainful Employment Disclosures**

For more information about our graduation rates, the median debt of students who completed one of our certificate programs, and other important information, please visit our website at,

<http://www.cccb.edu/current-students/gainful-employment/>

## **Private Education Loan and Self-Certification Disclosures**

Central Christian College of the Bible cautions borrowers to weigh all of their options before taking any private education loans. Borrowers may qualify for federal loans or other assistance under Title IV. The terms and conditions of federal loans may be more favorable than private education loans. Students who, after careful consideration, choose to take a Private Education Loan are required to sign a Self-Certification Form. A copy of that form can be found at the following link.

<https://www.cccb.edu/files/financial-aid/Private-Education-Loan-Applicant-Self-Certification-Form.pdf>